

UMGSB Graduate Council

MINUTES

Thursday, April 9, 2015

Led by: UMB

Teleconference

In Attendance: Man Kyo Chung, Brian Cullum, Robert Deluty, Christy Gaines, Daniel Miller, Lisa Morgan, Joel Morris, Erin Golembewski, Donna Harrington, Preminda Jacob, Meg Johantgen, Ronghui Ma, Marv Mandell, Muruhan Rathinam, Denis Provencher, Bruce Yu, Katia Kontrogianni, Matthew Trudeau

Welcome

Approval of Minutes from Council Meeting held on February 12, 2015

- A motion was made to accept the minutes as presented. The motion was seconded and carried unanimously.

Announcements/plans/issues UMBC

- Dr. Rutledge announced that they will be implementing new electronic timesheets that must be submitted in order to be paid. The new system will not work for Graduate Assistants so they are working on drafting a timesheet specifically for GA's with options for four duty categories including "no duties were assigned". The draft will be going to the Graduate Program Directors for review next week.

Announcements/plans/issues UMB

None

GSA Reports

- UMBC (reported by Daniel Miller) – A new GRC formal included workshops with student presentation and was very successful. They are currently in the middle of Graduate Student Week. They held elections and the office is finally fully staffed. They are hosting the regional meeting for the National Association of Graduate Professional Students.
- UMB (reported by Christy Gaines) – The GRC and Candidacy Ceremony were held on March 9th and were very well attended. The Awards ceremony included a Candidacy Ceremony. They are looking into the possibility to hosting a separate Candidacy Ceremony in the future. There is a new Graduate Student lounge open in the Campus Center. Open nominations for the next executive board are currently underway. NOVA, a neuroscience student group, GSA are contributing to Brain Awareness Week by visiting 4 local schools across 4 days to give lessons in brain research and demonstrate neuroscience in action.

Committee Reports

Graduate Faculty

The committee recommended approval of the following faculty from UMB:

REGULAR

- Luana Colloca, Organizational Systems and Adult Health
- Yuji Zhang, Epidemiology and Public Health
- Anindo Roy, Neurology
- Ivonne-Marie Berges, Epidemiology and Public Health
- Jay Unick, Social Work
- Frederick Ivey, Neurology

SPECIAL (5 years)

- Osama Abulseoud, Chemistry and Drug Metabolism
- Karl Scheidweiler

The committee's recommendations were approved unanimously

Long Range Planning and New Programs – No Report

New Courses

Courses Recommended for Approval:

UMBC

- ART 610 Introduction to Intermedia and Innovation Seminar
- ART 710 Advanced Intermedia and Innovation Seminar
- IS 678 Data Analytics in Cybersecurity

UMB

- NURS 625 Introduction to Gerontological Nursing
- MHS 652 Leadership and Communication
- SOWK 815 Structural Equation Modeling

Courses Recommended for Approval, Pending Minor Changes:

UMBC

- HIST 622 Seeing and Obscuring: Documenting America in the Modern Era, 1977-1945

UMB

- CIPP 601 Introduction to Scholarly Writing
- MHS 608 Research Seminar 1

The following courses require additional information/revisions:

UMB

- PREV 610 Social and Behavioral Foundation of Public Health.

A motion was made to accept the committee's recommendations as submitted. There was unanimity at UMBC and UMB.

Program Review

- Mechanical Engineering 3 Year Review – The committee highlighted three issues from the review:
 - Identification of a Permanent Chair - an internal search was conducted for a chair to serve a 5-year term.
 - Introduction of new MS program certificate in Biomechanics – a shortage of faculty was cited as one of the reasons why this has not moved forward. It was noted that

Biomechanics is the department's strongest area, so it is imperative to continue to address this.

- Impact of high student/faculty ratio – enrollment has increased and the number of female students has doubled; 2 faculty members retired and 2 moved, however assistant professors have been hired.

In summary, the hiring of a permanent chair has been a positive step to restore stability. Although the program lost some faculty, it did gain very good Assistant Professors.

- Emergency Health Services – The committee highlighted three issues from the previous APR:
 - Updating graduate online courses and purchasing new educational equipment
 - Funding for hiring new tenured or tenure-track faculty to support graduate programs and to provide for succession of a chair
 - Office spaces for instructors and graduate students

Since the APR, the department reported good progress in revising existing graduate courses and purchased new equipment. They are interviewing two candidates for the faculty member position that will also take on the Chairman role in a year. The department has not gained new space, but temporarily uses a vacant faculty space for instructors and graduate students. In summary, the 3 year report from the Department of Emergency Health Services indicates that hiring a new tenured faculty member is an immediate need for securing stability of the program.

A motion was made to accept the committee's reports as submitted. There was unanimity at UMBC and UMB.

New Business

Dr. Golembewski discussed the New Course Approval process for online and hybrid courses. She raised the question on if/how to verify that the course master has experience in online courses. We will re-evaluate at the next meeting.

Old Business

Assessment Plan Template for Master's and Doctoral Programs – The draft assessment plan template will give guidance for each graduate program as they complete their program assessment plans. The draft document will be going back to the Graduate Program Directors for review next week.

Next Meeting:
Thursday, May 7, 2015
UMBC Research Park, Room 310
Led by: UMBC